

Evening Outreach Check-in Volunteer: Role Description

The purpose of this volunteer role is to ensure the safety of the team who are out that evening, and offer prayer and support where appropriate. You will be given a safety procedure to follow during training and will need to be available to be in contact with the team on the nights you are on the rota, between 8:30-11:30pm. This role can be done from anywhere so is perfect for anyone who would like to be part of the team, but for whatever reason needs to be at home of an evening!

Main tasks

- From 8:30pm be ready to receive the first text from the Caddy team, and respond to messages on a half-hour basis, up until the team have finished outreach (usually around 11:30pm).
- Be pro-active in contacting the Caddy team if you don't hear from them within the allocated time periods.
 - Be familiar with the Check-in policy which you will receive on training, so you know which pathways to follow if something should happen on outreach.
 - Keep up to date with outreach reports between evenings you are down for Check-in.
 - Contribute to the smooth running of the evening outreach.
 - Contribute to necessary record keeping and data collection and follow necessary confidentiality guidelines when receiving reports.
 - To adhere to agreed risk management and health and safety guidelines.
 - To take appropriate action in the event of emergencies, ensuring that the Project Manager is informed promptly.
- To accept regular support from the Volunteer Coordinator.
 - Take appropriate action regarding any safeguarding issues identified in line with Joanna's policies and procedures.
 - To promote equality of all individuals in line with Joanna's Equal Opportunities Policy.

- To carry out your voluntary duties within Joanna Project's policies, procedures and guidelines for good practice.
- To carry out your voluntary duties in a manner consistent with the aims and ethos of the Joanna Project and to uphold its values.

Personal Qualities & Skills

An appreciation and understanding of the distinctive nature of Joanna Project's Christian ethos and a genuine willingness to respect it and uphold it is essential.

- Female (exemption under section 7.2e of the Sex Discrimination Act 1975)
- Must be reliable and punctual.
- Able to commit to being available once a fortnight and once agreed suitable dates able to prioritise this commitment over others.
- Able to receive messages on your own personal mobile.
- Has a passion to work with vulnerable women.
- Good listening and interpersonal skills.
- Mature, reliable, tolerant.
- Persistent, persevering and determined, with an optimistic outlook.
- Must have a non-judgemental attitude.
- Able to get on with others and is a team player.
- Has integrity.
- Creative and flexible in approach.
- Has good common sense.
- Can regularly access own emails.
- Involvement in and support from a local church or Christian community an advantage.
- If previously been dependent on substances, must have been drug/alcohol free for at least 1 year.
- Have adequately debriefed any of own experiences that may be similar to those the women face in order to be able to focus on their experiences rather than sharing your own.
- Must attend appropriate training.